



Vacancy Announcement

For Locally Recruited Procurement Specialist- ETC (Extended Term Consultant)

Do you want to build a career that is truly worthwhile? The World Bank Group is one of the largest sources of funding and knowledge for developing countries; a unique global partnership of five institutions dedicated to ending extreme poverty and promoting shared prosperity. The World Bank financed portfolio in Cambodia includes 22 projects worth approximately \$ 1.4 Billion, as of September 2025. The World Bank office in Phnom Penh, Cambodia is looking for dynamic, committed and capable individual to work as Procurement Specialist based in Phnom Penh.

This is a locally- recruited ETC with one-year appointment, renewable at the discretion of the World Bank Group.

Duties and Responsibilities

The primary duties and accountabilities include a mix of the following actions:

1. Provides technical fiduciary advice on procurement activities and engage in policy dialogue to strengthen procurement systems in the Cambodia.
2. Supports clients in the Cambodia in achieving value for money (VFM) in public procurement in order to enhance service delivery and development outcomes with integrity.
3. Understand relevant procurement markets using analytical tools and approaches to define more effective procurement strategies.
4. Participates in missions and plays a key role in developing practical approaches to procurement while simultaneously dealing with difficult policy and operational issues.
5. Prepares and/or comments on draft operational directives and policy papers; produces major/complex reports.
6. Develops and executes training modules on complex sector related procurement topics.

Selection Criteria

1. Master's degree in a relevant field or equivalent qualification relevant to this position.
2. Minimum of 5 years of experience in procurement, PFM, supply chain, or related field, with a strong focus on data analytics.
3. Proficiency in procurement software and data analytics tools (e.g., Excel, Power BI, SAP Ariba).
4. Strong analytical, problem-solving, and communication skills.
5. Excellent oral and written communications skills in English, independently preparing a variety of written outputs and editing technical reports. Knowledge of Khmer language will be an advantage.
6. Solid understanding of the concepts, principles, and practices governing international procurement, with the ability to translate concepts into operational work, including but not limited to VFM, sustainable procurement, strategic sourcing, market analysis, contract management, etc.
7. Good understanding of critical linkages and relationships among clients' business drivers, business operations and objectives and Procurement processes.
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9. Excellent interpersonal skills, flexibility, and ability to work in teams in a multi-cultural environment.
10. Ability to deal sensitively and diplomatically with internal/external contacts at all levels; work independently, prioritizing work, taking initiative, and solving problems; adapt to changing business needs by continuous learning/training.
11. Recognized ability to exercise good judgment and in handling confidential and sensitive information.
12. Demonstrate ability to function under time pressure and handle multiple tasks in a fast-paced environment of changing priorities, with initiative and resourcefulness.
13. Excellent administrative, organizational skills and attention to details.

SUBMISSION:

Please submit your online application by going to the website below:

<https://worldbankgroup.csod.com/ux/ats/careersite/1/home/requisition/34588?c=worldbankgroup>

For more detail: <https://worldbankgroup.csod.com/ux/ats/careersite/1/home/requisition/34588?c=worldbankgroup>

*We are proud to be an equal opportunity and inclusive employer with a dedicated and committed workforce, and do not discriminate based on gender, gender identity, religion, race, ethnicity, sexual orientation, or disability. **Closing date is October 24, 2025, at 11:59pm UTC.***

(Only shortlisted candidates will be notified)